

INVITATION FOR BIDS (IFB)

NATIONAL AIDS COMMISSION



SUPPLY AND DELIVERY OF ONE UNIT OF MOTOR VEHICLE – 4X4 DOUBLE CABIN PICK – UP WITH CANOPY TO THE NATIONAL AIDS COMMISSION

PROCUREMENT REFERENCE NUMBER: NAC/2021/BT HIV PP/NCB/GO/01

1. The **National AIDS Commission (NAC)**, has funds within the Procuring and Disposal Entity's budget for the 2020-2021 financial year under the Blantyre HIV Prevention Project to be used for the **procurement of one unit of motor vehicle – 4x4 Double Cabin pick-up with canopy.**
2. The National AIDS Commission now invites sealed bids from eligible bidders for the **Supply and Delivery of one unit of motor vehicle – 4x4 Double Cabin pick-up with canopy.**
3. Bidding will be conducted in accordance with the National Competitive Bidding (NCB) procedures contained in the Public Procurement and Disposal of Assets Act (2017) of the Government of the Republic of Malawi and is open to all bidders from eligible source countries
4. Interested eligible bidders may obtain further information from the National AIDS Commission, and inspect the Bidding Documents at the address given in paragraph 6(a) below **from 08:00 to 12:00 hours and 13:00 to 16:30 hours from Monday to Friday, excluding public holidays.**
5. A complete set of Bidding Documents in English may be purchased by interested bidders on request at the address in 6(b) below and upon payment of a non refundable fee of **Five Thousand Kwacha only (MK5, 000.00).** The method of payment will be Cash or Bank Certified Cheque.
6. Bids must be deposited in the Tender Box at the address in paragraph 6(c) below at or before **14:00 hours (local time) on Friday, 8th January 2021. All bids must be accompanied by a duly signed Bid Securing Declaration on the Bidders letterhead in the format provided in bidding document.** Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend in person at the address in 6(d) below at **14:00 hours (local time) on Friday, 8th January 2021.**

The addresses referred to above are:

- (a) Inspection of Bidding Documents

**The Acting Chief Executive Officer
National AIDS Commission (NAC)
CP Properties House on Plot No. 47/1185
Off Mchinji Road, Behind Automotive Products Limited
P.O box 30622
Lilongwe 3
Malawi.
Attention: Procurement Officer
Telephone: +265 (0) 1 762036/ +265 (0) 1 762039
Email: procurement@aidsmalawi.org.mw**

- (b) Purchase of Bidding Documents

**The Acting Chief Executive Officer
National AIDS Commission (NAC)
CP Properties House on Plot No. 47/1185
Off Mchinji Road, Behind Automotive Products Limited
P.O box 30622
Lilongwe 3
Malawi.**

**Attention: Procurement Officer
Telephone: +265 (0) 1 76 2039/ +265 (0) 1 762036
Email: procurement@aidsmalawi.org.mw**

- (c) Submission of Bidding Documents

**The IPDC Chairperson
National AIDS Commission (NAC)
CP Properties House on Plot No. 47/1185
Off Mchinji Road, Behind Automotive Products Limited
P.O box 30622
Lilongwe 3
Malawi.
Ground Floor (Tender Box)**

- (d) Opening of Bidding Documents

**National AIDS Commission (NAC)
CP Properties House on Plot No. 47/1185
Off Mchinji Road, Behind Automotive Products Limited
P.O box 30622
Lilongwe 3
Malawi.
Ground Floor, Main Conference Room**